

# TRAVEL APPROVAL FORM

**Department:** Road and Bridge-Precinct 1

**Event Name:** Texas Community Development Block  
Grant Program-Unified Scoring Committee

**Location:** San Antonio, TX

**Event Dates:** 04.10.24

**Purpose:**  Required Continuing Education/Certification  
 Job Training  
 Other: Committee Meeting

**Name of Attendees:**

Rick Bailey \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



**March 11, 2024**

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**


Rick Bailey

## TxCDBG - Unified Scoring Committee

Erin Blackman <EBlackman@nctcog.org>

Mon 2/12/2024 9:10 AM

To:Rick Bailey <rickb@johnsoncountytexas.org>

 1 attachments (2 MB)

USC Application TDA 2024.docx;

You don't often get email from eblackman@nctcog.org. [Learn why this is important](#)

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Good morning, Mr. Bailey – We have been notified by the Texas Department of Agriculture that the next Unified Scoring Committee (USC) meeting for the TxCDBG Program is scheduled for April 10 in San Antonio. Would you be interested/willing to serve on this committee again? This would require you to fill out the attached application by March 8 and attend the USC meeting in San Antonio on April 10. We are able to use TxCDBG funds to offset your travel costs to attend this meeting (I will follow up with more details on this).

Please let me know if you wish to serve on this committee again and if you have any questions.

TDA has identified the following requirements to serve.

*The nominee must meet the following criteria:*

- *Currently serving as an elected or appointed official of a non-entitlement community;*
- *Able to pass a basic background check; and*
- *Available to travel to the Unified Scoring Committee meeting and related training:  
San Antonio Food Bank, Valero Community Engagement Center  
5200 Historic, Old Hwy 90 W, San Antonio, TX 78227  
Committee Meeting: April 10, 2024, 9:00 am*

Thank you!

**Erin Blackman, CFM**

Environment & Development Planner

North Central Texas Council of Governments

817-608-2360

[eblackman@nctcog.org](mailto:eblackman@nctcog.org)

# TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM UNIFIED SCORING COMMITTEE MEETING AGENDA

Location: San Antonio Food Bank  
Valero Community Engagement Center  
5200 Historic Old Hwy 90 W  
San Antonio, TX 78227

Date: April 10th, 2024

Time: 9:00AM

## Agenda Items

9:00AM – 10:00AM

USC Member Training on Scoring Metrics

10:00AM – Adjournment

Welcome and introduction of Committee Members

Consider and adopt charter for Unified Scoring Committee

Public Comment

Discussion and action to adopt scoring factors for 2025-2026  
Community Development (CD) Fund

Adjournment

## Additional information

Verified Scoring Factors – DRAFT list of scoring factors that may be considered for adoption.  
(Final list will be provided after March 27<sup>th</sup> deadline for stakeholder feedback and submissions.)

## Keli Pack

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**From:** Residence Inn By Marriott Reservations <reservations@res-marriott.com>  
**Sent:** Monday, March 4, 2024 9:05 AM  
**To:** Keli Pack  
**Subject:** Reservation Confirmation #96976179 for Residence Inn San Antonio SeaWorld®/Lackland

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**Residence** INN

## Residence Inn San Antonio SeaWorld®/Lackland

📍 2838 Cinema Ridge San Antonio, Texas 78238 📞 +1-210-509-3100  
USA

Thank you for booking with us, Rick Baily.

## Travel like you live

Tue, Apr 09, 2024 – Wed, Apr 10, 2024

Confirmation Number: 96976179

